



OFFICE OF THE

PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, DELHI

C. R. BUILDING, I. P. ESTATE, NEW DELHI-110002

F.No.P-328/T&P/Sr. PS & PS/2020-21/ 4535

Dated: 12 November 2020

ORDER NO. 152 /G.O.
2020-21

Sub: - Estt. Group 'B' - Transfers and Postings of Senior Private Secretaries and Private Secretaries – regarding -

The transfers and postings of the following Senior Private Secretaries and Private Secretaries are hereby ordered with immediate effect and until further orders:-

Sr. No.	NAME	DESIG.	DOB	TRANSFERRED FROM	TRANSFERRED TO
1	ANJU SAXENA	PS	27-08-1971	PCIT ReAC (RU)-1, DELHI(Erstwhile PCIT 21)	CHIEF COMMISSIONER OF INCOME TAX(RFAC), DELHI
2	ASHA TULI	PS	28-04-1972	CIT(AU)-15, DELHI	CIT(AU)-3, DELHI
3	BIMLA	PS	21-09-1963	PDIT INV 02	CIT(AU)-44, DELHI
4	DEEPA	PS	07-03-1973	PCIT ReAC (TU), DELHI(Erstwhile PCIT 24)	PCIT 10
5	DHIRAJ KUMAR SAXENA	PS	27-11-1971	DG SYSTEMS(Erstwhile DG IT RISK ASSESSMENT)	Pr.CCIT(NeAC), Delhi
6	GEETA RANI	PS	05-05-1972	ADDL CIT HQ ADMN	PCIT ReAC (AU)-9, DELHI
7	JOGINDER PAL KASNI	SR PS	17-07-1964	PCIT ReAC (AU)-8, DELHI/(Erstwhile PCIT 05)	PCIT ReAC (RU)-1, DELHI(Erstwhile PCIT 21)
8	MANJEET KAUR	PS	23-07-1973	PR DGIT HRD	PCIT ReAC (AU)-8, DELHI/(Erstwhile PCIT 05)
9	NAGENDRA KUMAR	SR PS	28-10-1973	CC EXEMPTION	Pr.CCIT(NFAC), Delhi
10	NEENA MAHAJAN	SR PS	05-02-1964	CC 01	DG SYSTEMS(Erstwhile DG IT RISK ASSESSMENT)
11	PANKAJ KUMAR	PS	01-03-1983	CIT(AU)-5, DELHI	PCIT, CENTRAL -3 DELHI

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12	POONAM SAXENA	SR PS	16-12-1968	DG SYSTEMS(Erstwhile DG IT RISK ASSESSMENT)	CCIT EXEMPTION
13	PREET SINGH	PS	01-04-1969	PCIT 10	DG SYSTEMS(Erstwhile DG IT RISK ASSESSMENT)
14	RAM NIWAS CHALIA	SR PS	23-09-1968	CC 06 DIVERTED TO CC(RFAC), KOLKATA	CIT DR AAR
15	RAMESH CHAND	SR. PS	14-01-1961	CHIEF COMMISSIONER OF INCOME TAX(RFAC), DELHI	CCIT, DELHI - 02
16	SUMAN SHARMA	SR PS	07-04-1967	PCIT ReAC (AU)-9, DELHI	CIT (NeAC)-2, DELHI/ (Erstwhile CIT LTU)
17	SUMITA BATRA	SR PS	07-07-1963	CIT (NeAC)-2, DELHI/ (Erstwhile CIT LTU)	DG I & CI
18	SURENDER KUMAR SROAY	SR PS	02-12-1965	Pr.CCIT(NeAC), Delhi	PCIT ReAC (TU), DELHI(Erstwhile PCIT 24)
19	VINOD KUMAR	PS	10-08-1972	CIT(AU)-11, DELHI	CIT(AU)-12, DELHI (Erstwhile CIT(A) 12

2. In view of the conversion, the following is the list of officers whose charges have been diverted/converted.

SR_NO	NAME	DESIG	DOB	PREVIOUS CHARGES	TRANSFERRED TO NEW CHARGES
1	PROMILA SHUKLA	SR PS	24/05/1962	CCIT (ReAC), Delhi	CCIT ReAC-1, DELHI
2	VIJAY KUMAR	SR PS	15/07/1961	CC 07	CCIT ReAC-2, DELHI
3	RENU HASIJA	SR PS	09/07/1961	CC 08	CCIT ReAC-3, DELHI
4	NEELAM PASRICHA	PS	02/07/1971	CIT (A) 02	CIT (AU) 02, DELHI
5	SAVITA	PS	27/02/1982	CIT (A) 04	CIT (AU) 04, DELHI
6	VANDANA BHARDWAJ	PS	05/11/1968	CIT (A) 08	CIT (AU) 08, DELHI
7	RAJENDRA KUMAR UPADHYAYA	PS	22/04/1970	CIT (A) 10	CIT (AU) 10, DELHI
8	NEETA GAUTAM	SR PS	03/12/1967	CIT (A) 17	CIT (AU) 17, DELHI
9	NEELAM SHARMA	PS	25/07/1965	CIT (A) 18	CIT (AU) 18, DELHI
10	KAMLESH	PS	21/09/1966	CIT (A) 21	CIT (AU) 21, DELHI
11	SHOBHA JAGANNATHAN	PS	18/04/1974	CIT (A) 37	CIT(AU)-28, DELHI

Sanjay Singh

12	ANJU BAJAJ	PS	10/10/1970	CIT (A) 41	CIT(AU)-31, DELHI
13	KANTI KAPILA TOPPO	SR PS	21/10/1975	ADG-2 RISK ASSESSMENT	DGIT(SYSTEMS), DELHI
14	RASHMI PANDEY	PS	08/11/1984	PCIT(ReAC), Delhi – 1	PCIT ReAC (AU)-1, DELHI
15	RITA KANOJIA	SR PS	03/04/1961	PCIT 08	PCIT ReAC (AU)- 10, DELHI
16	NARESH KUMAR	SR PS	04/02/1965	PCIT(ReAC), Delhi – 2	PCIT ReAC (AU)-2, DELHI
17	K P SUDHA	PS	05/07/1965	PCIT(ReAC), Delhi – 3	PCIT ReAC (AU)-3, DELHI
18	RAJNI GUPTA AGARWAL	PS	05/01/1981	PCIT(ReAC), Delhi – 4	PCIT ReAC (AU)-4, DELHI
19	JASWINDER KAUR BASRA	SR PS	05/07/1966	PCIT(ReAC), Delhi – 5	PCIT ReAC (AU)-5, DELHI
20	REKHA BHATI	PS	13/11/1972	PCIT 02	PCIT ReAC (AU)-6, DELHI
21	GEETA MUNJAL (OH)	SR PS	26/06/1970	PCIT 03	PCIT ReAC (AU)-7, DELHI
22	RENU BAINS	SR PS	20/02/1965	PCIT 23	PCIT ReAC (RU)-2, DELHI
23	NEELAM HANS	SR PS	21/08/1965	PCIT 09	PCIT ReAC (VU)-1, DELHI
24	NEELAM CHUGH	SR PS	01/06/1966	PCIT 16	PCIT ReAC (VU)-2, DELHI
25	NEERU MAGGU	SR PS	20/01/1966	PCIT 17	PCIT ReAC (VU)-3, DELHI
26	REENA KHANNA	PS	29/10/1972	PCIT 18	PCIT ReAC (VU)-4, DELHI

3. The transfers and postings of Sr. Private Secretary ordered vide Sl. No. 02(Poonam Saxena) of Order No. 147/GO/2019-20 issued vide F.No. P-328//T&P/Misc./2020-21/4283 Dated 06th November, 2020 hereby stand cancelled.

4. **The compliance of this order shall be made latest by 17th November, 2020 and shall be reported to this office by 20th November, 2020.**

5. The officers under transfer to another building shall get their bio-metric attendance shifted to their new place of posting after joining the new place of posting.

6. The Controlling Officers should ensure that the officer before being relieved submit his/her resume/self assessment to the concerned Reporting Officer and report and review APARs of their subordinates and submit them to the concerned Reviewing Officer or the Principal CCIT, Delhi as the case may be. A compliance certificate with regard to above shall be given in writing by the officer under transfer and the same shall be forwarded to Principal CCIT, Delhi.

7. Any representations with regard to this order would be considered only when it is sent after joining the new charge and through proper channel. It is also clarified that all the representations received till date regarding transfer and posting in the cadre of Senior Private Secretaries and Private Secretaries are stands disposed off with the issue of this order.

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8. The Controlling Officers should ensure that the above mentioned officers shall relieved to join their new place of posting by the due date and a compliance certificate with regard to above shall be forwarded to O/o the Principal CCIT, Delhi.

9. This issue with the approval of Principal Chief Commissioner of Income-tax, Delhi.


(MANU TENTIWAL)

**ADDL. COMMISSIONER OF INCOME TAX (ADMN.)
NEW DELHI**

Copy to:

01. All Principal Chief Commissioners of Income Tax and Principal Directors General of Income Tax, Delhi Region, New Delhi. ,
02. All Chief Commissioners of Income Tax, Chief Commissioners of Income Tax (ReAC) and Directors General of Income Tax, Delhi Region, New Delhi.
03. The Principal Commissioners/Commissioners of Income Tax, Delhi- 1,4,7,10,12,15,20, Central-1 to 3, TDS-1, TDS-2, New Delhi.
04. The Principal Commissioners of Income Tax(ReAC)(AU)-1to 10, ReAC (VU)-1 to 4, ReAC (RU)-01&02 and ReAC (TU) Delh.
05. The Commissioners/Directors of Income Tax, APA, Exemptions, I & CI, Audit-1 & 2, ITAT Judicial, Appropriate Authority, DRP, Intl Tax-1 to 3, Transfer Pricing-1 to 3, New Delhi.
06. The Addl. Directors General of Income Tax, (Expenditure Budget), Recovery, IT, Audit, Infra-1 & 2, Investigation-1 & 2, L & R-1 & 2, TPS, Vigilance, HRD, New Delhi.
07. The Addl/Joint Commissioners of Income Tax, Coordination, Personnel, Vigilance, New Delhi.
08. The Under Secretary (V&L), CBDT, New Delhi.
09. The Deputy/Asstt. Commissioner of Income Tax (Admn)/(Coord)/(Finance)/(Litigation)/(Personnel) (NG)/(Vigilance), New Delhi.
10. The Sr. Accounts Officer, CIT's Field Pay Unit, New Delhi.
11. Personnel Book.
12. Officers concerned.
13. The AD (OL) for immediate circulation of Hindi Version.
14. All recognized Associations, New Delhi.


(SAWNI DIKSHIT)

**DCIT (HQRS-PERS.) (GAZETTED)
NEW DELHI**